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Minutes, College of Arts & Sciences Faculty Meeting, November 12, 1943

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The third meeting of the Rollins College faculty for the year 1943-44 was called to order by President Holt at 4:15 p.m. Friday, November 12, in Dyer Memorial.

Present: President Holt, Professor Allen, Dr. Brown, Miss Cameron, Dr. Clarke, Dean Cleveland, Miss Crittendon, Professor Dean, Dean Edmonds, Dean Enyart, Dr. Firestone, Dr. Fite, Dr. Fort, Dr. France, Professor Granberry, Mr. Griffin, Dr. Grover, Professor Hanna, Dr. Hasbrouck, Mr. Ibbotson, Professor Lamb, Miss MacLennan, Professor Marvill, Dr. Melcher, Dr. Mortimer, Mrs. Northrup, Professor Ortmayer, Professor Owens, Professor Packham, Professor Saute', Professor Siewert, Professor Smith, Dr. Snyder, Dean Stone, Miss Stueve, Miss Treat, Dr. Vestal, Professor Wattles, Professor Jones.

Dean Stone presented the question of conferring degrees in December and March on the students finishing at that time and read the regulations in regard to this. On the motion of Professor Jones it was voted that a recommendation be made to the trustees that degrees be granted in December and March to the students whose work and financial accounts are in order. It was further decided that the diplomas should be granted as of the date when they are received and that the names are to be read again in June.

Dean Stone explained that the AAFTAC evening courses had not been offered this fall as there were not enough of the faculty who had time to give to this work. They will be offered in the winter if the faculty are able to give them.

Dean Stone reminded the faculty about cooperating in regard to lights, windows, doors, etc.

Miss Treat presented a request from Professor Jones, Dr. Knipp, and Dean Enyart, Senior Committee for James Richard Sewell, that the work which he has taken at Miami during the past four months be accepted as completion of his graduation requirements and that he be granted the degree of Bachelor of Science. This was approved by the faculty.

Miss Treat asked the faculty to have any catalogue material in the office by Tuesday and to indicate by that time what summer term courses they wish to offer this coming summer.

Dean Cleveland brought up the question of absences over the Thanksgiving week-end and asked the faculty to cooperate with the Student Deans in this matter. After considerable discussion as to where the final responsibility rests, with the student deans or the faculty, it was passed on the motion of Dr. France that the Faculty Committee on Student Standing make a list of the students who should not be excused for vacation.

President Holt brought up the question of the functional survey and explained that the Executive Committee represents the trustees as a whole. Usually only general questions are presented to them but there is a feeling that they do not know as much as they should of what is going on in the College and that when they receive criticism they have not been able to answer it satisfactorily. This survey will give the trustees a better idea of the general activities of the College and should bring the faculty, administration, and trustees closer together.

Dean Stone then explained the questionnaire, which was distributed, and asked that it be turned in by Monday.

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Professor Packham explained that twenty or thirty freshmen who come late to their C period classes today were kept over taking the mathematics aptitude tests, and asked that the faculty excuse them for their tardiness.

Professor Packham announced that the "Tombstone Club" would have a dinner at the Public Service Building on December 2 and asked that as many as possible attend.

Mr. Ibbotson asked that the members of the faculty who are teaching STAR Unit courses meet him immediately at the close of this meeting.

Dr. Clarke gave the following recommendations from the Committee on Assemblies:

1. That this year assemblies be held only when a really first rate program can be arranged, about three times per term.
2. That programs be varied, with less emphasis on speaking than heretofore.
3. That suggestions for programs be welcomed from students, as well as from faculty.
4. That decisions regarding programs rest entirely with the Committee on Assemblies, which shall have power to accept or to reject any suggestion.
5. That attendance be required.
6. That enforcement of attendance be through the student deans and the Student Council.

This was accepted on motion of Miss Cameron, seconded by Mr. Marvill.

Dr. Melcher gave a report from the Faculty Administrative Board: (1) That many students are saying that they do not have enough work to do. (2) The following recommendation was presented:

Recommend to the Faculty that a student major in a special field within a division, rather than major in a division with special reference to a special field (i.e., a major in Theatre Arts in the Division of English).

This recommendation was accepted and passed.

President Holt introduced Mrs. Dean as a new member of the faculty.

Dean Stone gave the following statement on the financial arrangements in regard to faculty who are teaching the STAR Unit:

Those who do not teach in the STAR Unit continue to receive their salary on a twelve month basis. Those who are teaching part-time in the College and part-time in the STAR Unit receive their college salary on a nine months basis. If they teach in the STAR Unit in the summer they continue to receive the same salary during the summer months, * June, July, and August if they carry a full load-- the teaching load in the STAR Unit is twenty hours a week. The general Army policy is that you pay only for extra work done during the summer. Anyone teaching in

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STAR alone receives his salary as contracted. Therefore arrangements for the payment of salary falls into three catagories:

- STAR
- (1) Those who are not teaching STAR at all; (2) Those teaching/part time;
(3) Those teaching STAR alone.

Faculty giving part time to this work supposedly have the college work reduced. In practice, the college load has apparently risen from two courses and a seminar to approximately three courses. As is the practice in many other colleges, we are doing more work for the same money. Dr. Brown gave instances in other colleges where complications in regard to salary had arisen due to misunderstanding between the college and the Army Unit.

Dr. Melcher asked what would be the result if the STAR Unit should close in June, and Dr. Brown replied that in that case there would be no additional salary for those teaching the STAR Unit. He also asked why it was necessary to begin the college salary on November 1 instead of on October 1, and Dr. Brown explained that this was on account of the time allotted to the vacation period, *June, July and August. Dr. Brown also indicated that the ninety-day cancellation clause was intended to help in readjustment at the expiration of the Unit.

On motion of Professor Jones the meeting adjourned at 5:15 p.m.

Anna B. Treat
Secretary

(Please report any corrections to the Secretary.)

* On reading the minutes, it was discovered that the summer months should be defined as July, August and September rather than as stated, June, July and August. For those teaching part time on STAR and part time on College, the first college check would be paid November 1 and the last college check July 1. They would receive payment from the STAR budget August 1, September 1 and October 1.